

# WEBB COUNTY, TEXAS COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI Webb County Judge (956) 523-4600

FRANK SCIARAFFA Commissioner, Precinct 1 (956) 523-4660

JUDITH G. GUTIERREZ Commissioner, Precinct 2 (956) 523-4624

JERRY GARZA Commissioner, Precinct 3 (956) 523-4625

CINDY CORTEZ BRUNNER Commissioner, Precinct 4 (956) 523-4652

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MARGIE IBARRA Webb County Clerk (956) 523-4251

HOMERO RAMIREZ Webb County Attorney (956) 523-4044

LEO FLORES Webb County Auditor (956) 523-4016

# **PUBLIC NOTICE**

COMMISSIONERS COURT MEETING
Webb County Courthouse
1000 Houston Street, 2<sup>ND</sup> Floor
Laredo, Texas 78040
June 12, 2006 at 1:00 p.m. and continuing
June 13, 2006 at 1:00 p.m. if necessary

- 1. Call to order by the Honorable County Judge, Louis H. Bruni
- 2. Roll call by the Honorable County Clerk, Margie Ibarra
- **3.** Pledge of Allegiance
- **4.** Approval of minutes for April 24, 2006
- **5.** Approval of Bills, Payroll and Monthly Reports
- **6.** Communications
- 7. Public Comment- This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

#### COURT TO DISCUSS AND ACT ON THE FOLLOWING:

## **HONORABLE LOUIS H. BRUNI, WEBB COUNTY JUDGE**

- 8. Status report on repairs to Casa Blanca Lake dam, correspondence with TCEQ, with discussion and possible action to direct staff to take measures as necessary to comply with TCEQ requirements regarding the same, and any other matters incident thereto.
- **9.** Status report on Requests for Qualifications for Delinquent Tax Collection Attorneys.
- 10. Status report on sale of the detention center, with discussion and possible action to direct the Webb County Purchasing agent to advertise in appropriate media for requests for proposals for the sale for the same, and any other matters incident thereto. [Executive session may be requested pursuant to Tex. Gov. Code. Title 5, Subchapter D, § 551.071 (Attorney Consultation)].
- 11. Discussion and possible action to instruct the Webb County Purchasing Agent to solicit requests for qualifications for Directors of the Webb County Human Resources Department, and the Management Information Systems Department, to advertise in appropriate media (local or otherwise) for the same, and any other matters incident thereto.
- 12. Discussion and possible action to direct appropriate Webb County Staff to undertake negotiations with the City of Laredo to enter into a contractual arrangement as necessary in order to assist the City of Laredo in the obtainment of water park for the City of Laredo, and other matters related thereto.
- **13.** Status report on the use of two, refrigerated, body transport trucks purchased for the morgue, whereabouts of the tailgates belonging to the same, with discussion and possible action to determine optimum use of the trucks and direct staff to conform accordingly, and any other matters incident thereto.
- **14.** Discussion and possible action to direct the Webb County Purchasing Agent to solicit requests for proposals for a funeral services provider for Webb County indigent burials, and any other matters incident thereto.

15. Discussion and Possible Action Authorizing the Purchasing Agent, Maintenance Director, Risk Management Director, Chief of Staff, Executive Administrator and the County Engineer to coordinate with all departments that have files, furniture and computer equipment inside the Court House Annex Building to remove said equipment and dispose of it in the proper process stipulated by state law.

## HONORABLE JUDITH G. GUTIERREZ, WEBB COUNTY COMMISSIONER PCT. 2

- 16. Discussion and possible action to authorize the purchasing agent to solicit requests for proposals to construct under the "Design Built" concept a community center to service the sixteen (16) colonias located on highway 59. Construction funds are available under TCDP contract #725891.
- 17. Discussion and possible action to engage the firm of Allison, Bass & Associates to represent Webb County in claims against Election Systems and Software, Inc. [The Commissioners Court may meet in closed session to consult with the County's Attorney on this matter as permitted by Texas Open Meetings Act, Section 551.071 anticipated litigation].

 EDIA BREAK

# **COMMISSIONERS COURT**

- **18.** Discussion and Possible Action on the Approval of a Resolution Declaring Intention to Reimburse Certain Expenditures.
- **19.** Discussion and Possible Action on the Approval of an order authorizing the Issuance of "Webb County, Texas Certificates of Obligation, Series 2006", authorizing a purchase contract and authorizing other matters related thereto.
- 20. Discussion and Possible Action to set dates for meetings with insurance companies and rating agencies in New York, and arrange dates for meetings with our congressional delegation and other federal agencies in Washington, D.C., with possible action to cancel or combine regularly scheduled meetings of the Commissioners Court in June or July.

### **ELECTED OFFICIALS**

## HONORABLE RICK FLORES, WEBB COUNTY SHERIFF

**21.** Discussion and possible action for the approval to add the following forfeiture vehicles to the Webb County Sheriff's Department fleet:

2004 Chevrolet Malibu VIN# 1G1ZU54874F108507 2002 Ford pick-up VIN# 5LTEW05A12KJO1333

22. Discussion and possible action to create four (4) slots from the forfeiture funds for the Webb County Sheriff's Department (Fund 168 - State Forfeiture) FY 2006 \$66,970.00 with fringe benefits (June 12, 2006 to September 30, 2006). These slots are budget for the incoming FY 2006-2007 Sheriff's Forfeiture Budget.

### HONORABLE OSCAR O. MARTINEZ, WEBB COUNTY JP PCT. 4

23. Discussion and possible action to approve the following line item transfer in the amount of \$2,500.00 from 6005 Potage to 6205 Materials and Supplies.

# **HONORABLE ANNETTE MUNOZ, WEBB COUNTY CONSTABLE PCT. 3**

**24.** Discussion and possible action to approve the following line item transfer:

From: 001-2501-6007 Dues & Membership \$ 55.00

001-2501-6205 Materials & Supplies \$250.00

To: 001-2501-6403 Repairs & Maint of Vehicles

# HONORABLE DELIA PERALES, WEBB COUNTY TREASURER

- **25.** Discussion and possible action to approve the following 5 slot changes for personnel and a title change of the Webb County Treasurer's Department effective June 12, 2006. The salary increases are equal to the salary decreases and the amount of personnel costs budgeted for Fis cal Year 2005-2006 remain unchanged.
- **26.** Discussion and possible action to approve and file the FY 2006 Webb County Investment Policy and authorizing the County Judge to sign all relevant documents.

### HONORABLE HOMERO RAMIREZ, WEBB COUNTY ATTORNEY

- 27. Discussion and possible action to enter into Non-Financial Cooperative Agreements for the Head Start Program with Veronica E. Valdez, Ph.D., of American Educational Research Association/Institute for Educational Sciences (AERA/IES), and of the University of Texas at San Antonio for a period of two (2) years (June 1, 2006 to May 31, 2008) and authorizing the County Judge to execute all relevant documents. [Requested by Head Start]
- 28. Discussion and possible action to enter into an annual non-financial cooperative agreement with the South Texas Food Bank for the Webb County Community Action Agency to act as a "pantry" for the distribution of USDA commodities supplied to the Community Action Agency by the South Texas Food Band and authorizing the Webb County Judge to execute all relevant documents. [Requested by Community Action Agency]
- 29. Discussion and possible action to enter into an Equipment Lease Agreement with Office Communications Systems, Inc. for one (1) Toshiba ES-452 Copier to be located at Self Help Center for a thirty-six month period (May 22, 2006 through May 21, 2009) in the amount of ONE HUNDRED SEVENTY-EIGHT DOLLARS AND TWO CENTS (\$178.02) per month and authorizing the County Judge to sign all relevant documents. [Requested by Self Help Center Acct. No. 506-6500-6402 (Maintenance & Repair of Equipment)].
- 30. Discussion and possible action to enter into an "Agreement for Laboratory Services Special Health Fair" with Laredo Texas Hospital Company L.P. d/b/a Laredo Medical Center at a cost of FIFTEEN DOLLARS (\$15.00) per Webb County employee participant, and authorizing the Webb County Judge to execute all relevant documents.[Requested by Webb County Risk Manger, Account Number # 816-0105-6701-01 Health Fair Month]
- 31. Discussion and possible action to enter into a "Statement of Work for Services" Agreement with International Business Machines Corporation ("IBM) for the configuration and reinstallation of a high impact laser printer located at the Webb county Tax Office at a cost of NINE HUNDRED AND SIXTY SEVEN DOLLARS (\$967.00), and authorizing the County Judge to sign all relevant documents. [Account 001-0700-6022].

- 32. Discussion and possible action to enter into a one (1) year Equipment Maintenance Agreement (June 12, 2006 to June 11, 2007) with Office Communications Systems, Inc. for two (2) Toshiba Digital Facsimile located at the Webb County Attorney's Office in the amount of TWO HUNDRED NINETY FIVE DOLLARS (\$295.00) a year and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Attorney; Account No. 001-1101-6402 (Repairs & Maintenance of Equipment)].
- **33.** Discussion and possible action to accept two (2) rights of way, out of Pueblo Nuevo Subdivision, one (1) right-of-way out of Ranchitos IV Los Minerales Annex Subdivision and authorizing the County Judge to sign all relevant documents.
- 34. Discussion and possible action to authorize the County Judge to sign a Lien holder's Subordination to Right of Ways and Utility Easements for tax judgment liens pertaining to properties located in the Pueblo Nuevo Subdivision, Ranchos Penitas West Subdivision, San Carlos Subdivision, Phase I, San Carlos Subdivision, Phase II, Ranchitos Los Centenarios Subdivision, Los Altos Subdivision and Tanquecitos South Acres and any matters incident thereto.
- **35.** Discussion and possible action to enter into a Memorandum of Understanding with the Texas Department of Public Safety for the Texas Interoperability Channel Plan to be used by all Webb County Law Enforcement Officers and authorizing the County Judge to sign all relevant documents.

# **DEPARTMENT HEADS**

# **COMMUNITY ACTION AGENCY**

- **36.** Discussion and possible action to accept second quarter funds for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing & Community Affairs (TDHCA) for FY- 2006, in the amount of \$429,064.00 and authorizing the County Judge to sign all relevant documents.
- **37.** Discussion and possible action to fill slot # 2001, part-time no benefits for the Meals On Wheels program effective June 13, 2006, at a salary of \$8.25 per hour. Funds are to come from account # 952-4216-5001. No impact to the General Fund.

- **38.** Discussion and possible action to accept \$143, 779.00 in Low Income Energy Assistance funds from the Texas Department of Housing & Community Affairs to be used in the Weatherization Assistance Program from April 1, 2006 through March 31, 2007, to assist in achieving a prescribed level of energy efficiency in 43 dwelling units of qualified low income persons and authorizing the County Judge to sign all relevant documents.
- **39.** Discussion and possible action to implement changes to the organizational structure of the Webb County Community Action Agency as submitted the Executive director effective June 13, 2006, and to reclassify slots as indicated in supporting documentation (please refer to back-up materials). All positions are grant funded; there is no impact on the general revenue fund.
- **40.** Discussion and possible action to authorize the establishment of a three-step career ladder for all positions within the Webb County Community Action agency. All positions are grant funded; the general fund suffers no impact.

## **ECONOMIC DEVELOPMENT**

**41.** Discussion and possible action to approve the submission of a Victim Coordinator/Liaison Grant to the Texas Office of the Attorney General in the amount of \$39,000.00, with a \$3,300.00 in-kind match.

# **ENGINEER**

- **42.** Discussion and Possible Action Approving the Plaques for the "Fred and Anita Bruni Community Center" and "Villa Antigua" Buildings.
- **43.** Discussion and Possible Action Authorizing Final Payment and Retainage on Bid Item No. 2 in the amount of \$22,647.25 to J & S Water Wells for the drilling of the water well in the County School Lands on Hwy 44. This project is part of Webb County's Secondary Water Source program.
- **44.** Discussion and Possible Action Authorizing Final Payment and Retainage of \$13,714.89 to Gonzalez Engineering for the design of the Texas Water Development Board EDAP water line replacement project in El Cenizo.

### **FACILITIES**

**45.** Discussion and possible action to approve the following line item transfers and to give the County Auditor approval to allocate \$24,000.00 from other accounts to financially balance the needs of the Building Maintenance Department:

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Payroll account 001-0106-5001	\$ 8,000.00
Payroll account 001-6002-5001	\$ 500.00
Repairs & Maintenance of Equipment 001-0106-6402	\$10,000.00
<b>Equipment Rental 001-6002-6014</b>	\$ 500.00
Landfill Fees 001-0106-6703	\$ 500.00
Landfill Fees 001-6002-6703	\$ 1,500.00
<b>Funds From Other Accounts</b>	\$24,000.00
Total	\$45,000.00
TO:	
Repairs & Maintenance of Buildings 001-0106-6401	\$35,000.00
Repairs & Maintenance of Vehicles 001-0106-6403	\$ 2,000.00
Repairs & Maintenance of Vehicles 001-6002-6403	\$ 1,000.00
Fuel & Lubricants 001-0106-6204	\$ 6,000.00
Fuel & Lubricants 001-6002-6204	\$ 1,000.00
Total	\$45,000.00

## <u>HEADSTART</u>

**46.** Discussion and possible action to allow the Webb County Head Start program to partner with the Region 19 Head Start program (El Paso, TX) and other South Texas Head Start programs to apply for the Department of Health & Human Services Administration for Children and Families Health Marriages Demonstration Grant.

# **INDIGENT SERVICES**

**47.** Discussion and possible action to approve the following line item transfer:

From: 001-4101-6022 Professional Services \$ 1,400.00

To: 001-4101-6204 Fuel & Lubricants 1,000.00 001-4101-6403 Repairs & Maint. Vehicle \$\frac{400.00}{1,400.00}\$

### **PURCHASING**

- **48.** Discussion and possible action to solicit Request for Proposals for Inmate and Coin Telephone services for the Sheriff's Department.
- **49.** Discussion and possible action to award/reject the Bid No. 2006-25 "Carpet Installation Justice Center, Third Floor and part of the Fourth Floor" to Admirel Builders in the amount of \$47,663.40.
- **50.** Discussion and possible action to authorize the Purchasing Agent to purchase seven (7) security cameras for El Aguila Rural Transportation from NOVASTAR Communications in the amount of \$7,925.00. [ACCT. 980-4204-6224-2]
- **51.** Discussion and possible action to allocate \$50,000 from Bond Series 2006 Capital Outlay for the purchase of furniture and equipment for the Fred & Anita Bruni Community effective on receipt of the bond funds.
- **52.** Discussion and possible action to purchase three (3) licenses for the existing mapping software in the amount of \$6,120.00 from ESRI, Inc. for the Planning Department. Acct. No. 010-2202-8405, \$36, 655.20.
- **53.** Discussion and possible action to authorize the Purchasing Agent the following equipment from Western Data Systems for the Planning Department:

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1	Geo XH Standalone System	\$4,765.00
1	Terra Sync Prof. Edition Software	\$1,075.00
1	Path Finder Office Software	\$ 711.00
	Plus shipping	\$ 20.00
	Grand Total	\$6,571.00

- **54.** Discussion and possible action to authorize the Purchasing Agent to solicit bids for central air coil cleaning for the CAA-Comprehensive Energy Assistance Program.
- **55.** Discussion and possible action to purchase 48' N-12 Prolink St Corr Pipe from National Waterworks in the amount of \$10,020.00 for the Road and Bridge department. Acct. No. 671-8001-8801-14, Balance; \$72,062.10.
- **56.** Discussion and possible action to purchase furniture, telephone systems, kitchen appliances, security alarm systems, and other items for the Fred and Anita Bruni Community Center (Penitas West) from ACC # 660-0700-8801 \$40,000.00 dlls.
- **57.** Discussion and possible action to solicit bids for Phase II ADA repairs for the Webb County Justice Center and Administration Building for the Engineering Department.

### RISK MANAGEMENT

**58.** Presentation by the Risk Management Department on the upcoming Annual Employee Health Fair scheduled for June 14th and June 15<sup>TH</sup>.

## **ROAD & BRIDGE**

- **59.** Discussion and possible action authorizing the Road and Bridge Department to hire a Road Inspector/Survey Technician at \$13.00 per hour, to assist the Road Construction and Paving Crews to manage the design and construction phases of the Texas Department of Transportation Border Colonias Access Program.
- **60.** Discussion and possible action authorizing Dept. 7002, Road and Bridge Department to set work summer hours for construction crews from 7:00 am to 3:30 pm with 1/2 hour lunch; starting June 14 through September 8, 2006.

# **VETERANS SERVICE OFFICE**

61. Discussion and possible action to approve a line item transfer as follows:

From: Repairs & Maintenance Equipment
To: Administrative Travel

\$ 500.00 Account # 001-5050-5601

# **EXECUTIVE SESSION**

- 62. Discussion and possible action regarding Civil Action No. I:04-CV170; <u>Jesus Eligio</u> "Chuy" Cantu vs. Webb County, Texas and Webb County Commissioners Court; In the United States District Court for the Southern District of Texas, Laredo Division. Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney).
- 63. Discussion and possible action to enter into a real estate sales contract for the sale of the Webb County Detention Center (approx. 294.24 acres) with Khaledi Properties, Ltd., in the amount of THREE MILLION ONE HUNDRED THOUSAND DOLLARS (\$3,100,000.00) with closing in sixty days and any matters incident thereto and authorizing the County Judge to sign all relevant documents. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (2) (Consultation with Attorney) and/or 551.072 (Deliberation regarding Real Property)].
- **64.** Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	_ DAY OF JUNE, 2006
By: YOLANDA L. CAF COURT ADMINIS	

# **CERTIFICATION OF NOTICE AND POSTING**

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the day of, 2006 and said notice remained so posted continuously for at				
least 72 hours preceding the scheduled time of said meeting.				
DATED THIS	_ DAY OF		, 2006	
COUNTY CLERK, WEBB COUNTY, TEXAS				
BY:				